

**Diocese of Des Moines**  
**Letter of Good Standing Request Form**

Diocesan policy requires that ordained priests and deacons who are from another diocese or who are members of a religious community must present a current attestation letter of their good standing. The attestation must be authored by an appropriate ecclesial authority before the priest or deacon is allowed to conduct public ministry within the diocese.

In an effort to reciprocate this same courtesy and to uphold similar policies in other dioceses as well to insure accuracy when completing the *Letter of Good Standing*, the below form has been developed so that appropriate information can be included. Requests for a *Letter of Good Standing* should be submitted at least two weeks before any scheduled departure.

Name of Priest/Deacon Requesting *Letter of Good Standing*: \_\_\_\_\_

Name of Arch/Diocese to where the *Letter* is to be sent: \_\_\_\_\_

Nature of Ministry: \_\_\_\_\_  
(Baptism, Wedding, Funeral, Retreat Direction, Spiritual/Catechetical Presentation, etc.)

Name of person(s) who will receive the Sacrament (if applicable):

\_\_\_\_\_

Parish(es) at which Ministry will be conducted: \_\_\_\_\_

\_\_\_\_\_

Address of Parish: \_\_\_\_\_

\_\_\_\_\_

Expected Date(s) of Ministry: \_\_\_\_\_

FAX completed form to Angie Hemmingsen at (515) 237-5071 or e-mail the above information to: [ahemmingsen@dmdiocese.org](mailto:ahemmingsen@dmdiocese.org)